

Export Documentary Collection Booking Islamic User Guide  
**Oracle Banking Trade Finance Process Management**  
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Oracle Banking Trade Finance Process Management - Export Documentary Collection Booking Islamic User guide  
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# Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction

## Overview

OBTFPM is a Trade Finance Middle Office platform, which enables bank to streamline the trade finance operations. OBTFPM enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

## Benefits

OBTFPM helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

## Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

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## Export Documentary Collection Booking - Islamic

Under Export Documentary Collection, the Remitting Bank will receive the Export Documents from the Exporter and forward the same to the Collecting Bank for Acceptance/Payment by the Drawee.

The various stages involved for Islamic Export Documentary Collection Booking are:

- Receive and verify documents
- Input Export Collection details
- Upload of related mandatory and non-mandatory documents.
- Input Additional details of Export Collection - Data Enrichment stage
- Check for limit availability if applicable.
- Check balance availability for amount block
- Check for sanctions & KYC status
- Earmark limits/Create amount block for cash margin/charges if applicable
- Capture remarks for other users to check and act
- Hand off request to back office

The Islamic Export Collection Booking process flow is similar to that of conventional Export Collection Booking process flow.

This section contains the following topics:

<a href="#">Common Initiation Stage</a>	<a href="#">Registration</a>
<a href="#">Data Enrichment</a>	<a href="#">Exceptions</a>
<a href="#">Multi Level Approval</a>	<a href="#">Reject Approval</a>

### Common Initiation Stage

The user can initiate the new Export Documentary Collection request from the common Initiate Task screen.

1. Using the entitled login credentials, login to the OBTFPM application.

## 2. Click Trade Finance > Initiate Task.

Provide the details based on the description in the following table:

Field	Description
Process Name	Select the process name to initiate the task.
Branch	Select the branch.

### Action Buttons

Use action buttons based on the description in the following table:

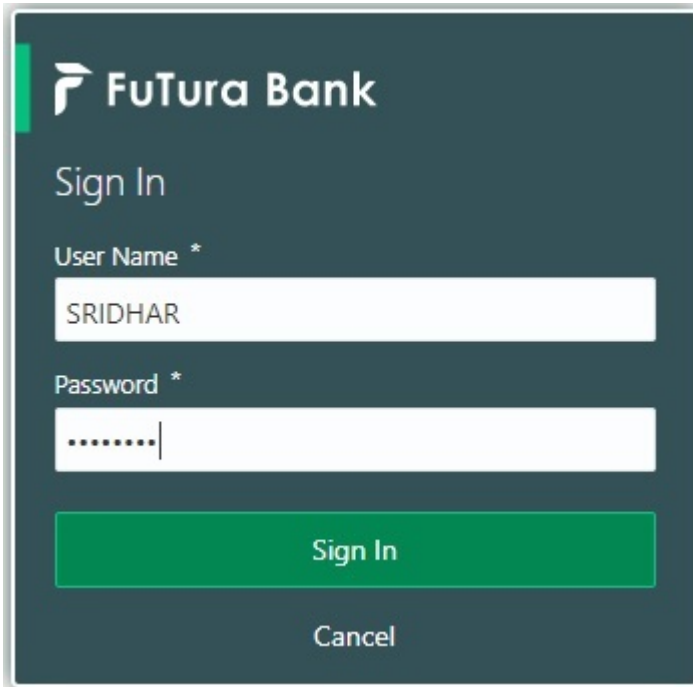
Field	Description
Proceed	Task will get initiated to next logical stage.
Clear	The user can clear the contents update and can input values again.

## Registration

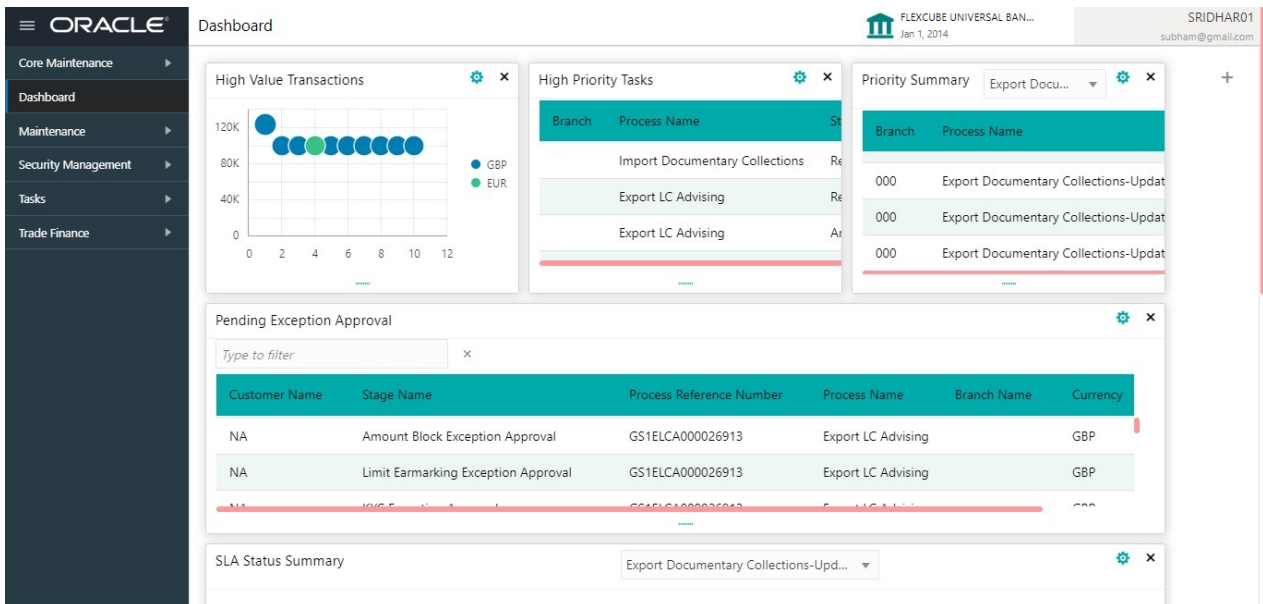
The process starts from Registration stage, user can register request for an Islamic Export Collection Booking at the front desk.

During Registration stage, user can capture the basic details of the transaction and upload related documents. On submit, the request will be available for an collection expert to handle the request in the next stage.

1. Using the entitled login credentials for Registration stage, login to the OBTFPM application.



2. On login, user must be able to view the dashboard screen with widgets as mapped to the user profile.



3. Click Trade Finance - Islamic > Export - Documentary Collection > Export Documentary Collection Booking - Islamic.

The screenshot displays the Oracle dashboard interface. On the left is a dark navigation menu with the Oracle logo at the top. The menu items include: Core Maintenance, Dashboard, Machine Learning, Security Management, Task Management, Tasks, Trade Finance, Trade Finance - Islamic (expanded), Bank Guarantee Advise, Bank Guarantee Issuance, Export - Documentary Collection (expanded), and Export Documentary Collection Booking - Islamic (highlighted). The main dashboard area is titled 'Dashboard' and shows several widgets:
 

- Priority Summary:** A table with columns 'Branch', 'Process Name', 'Stage Name', and 'No of High Priority I'. It displays 'No data to display.' and a pagination control for 'Page 1 (0 of 0 items)'.
- % Oversight Corrections:** A chart area with 'Data Filtered on " All' and a y-axis labeled 'seconds'.
- Model Inference Time:** A chart area with 'Data Filtered on " All' and a y-axis labeled 'seconds'.
- High Priority:** A list of process reference numbers, including 'PK2IGTI000' and 'PK2EDCB00'.
- Model Tag Performance:** A chart area displaying 'No data to display'.
- Pending Exception Approval:** A bar chart showing '(0)' items.
- Draft Confirmation Pending:** A table with columns 'Process Reference Number' and 'Customer Id', displaying 'No data to display.' and a pagination control for 'Page 1 (0 of 0 items)'.

The registration stage has two sections Application Details and Collection Details. Let's look at the details of registration screens below:



## Application Details

Screen ( 1 / 10)

### Main Details


#### Application Details

Drawer * 091213 Etisalat	Branch 091-Islamic Trade Branch	Bill Amount * AED AED 2,000.00	Amount In Local Currency AED AED 2,000.00
Process Reference Number 091IEDB000080498	Customer Reference Number	Priority Medium	Submission Mode Desk
Booking Date * Aug 3, 2023			

#### Collection Details

Documents Received First	Tenor Type Sight	Product Code * EIBC	Product Description OUTGOING DOCUMENTARY SIGHT BILI
Operation Type COL	Stage FINAL	Contract Reference Number 091EIBC232153501	Drawee * <input type="text"/>
Collecting Bank 091318 AL HILAL BAN	Finance Amount	Limit verification required <input type="checkbox"/>	Customer Dispatch <input type="checkbox"/>
Avalization/Co-Acceptance Requested <input type="checkbox"/>			

Provide the Basic Details based on the description in the following table:




Field	Description	Sample Values
Drawer	<p>Provide the Drawer ID. Alternatively, user can search the Drawing reference number using LOV.</p> <p>In the LOV, user can search giving any combination details of party ID and the Party Name to fetch the drawing details. Based on the search result, select the applicable Drawer.</p> <div style="text-align: center;">   <b>Note</b>                      If the selected Drawer ID/party is blacklisted the system displays a warning message.                 </div>	
Branch	<p>Read only field. Branch details will be auto-populated based on the selected Drawer ID from the LOV.</p>	203-Bank Futura -Branch FZ1
Bill Amount	Select the Bill currency and provide the Bill Amount.	
Amount In Local Currency	System fetches the local currency equivalent value for the LC amount from back office (with decimal places).	
Process Reference Number	<p>Unique OBTFPM task reference number for the transaction.</p> <p>This is auto generated by the system based on process name and branch code.</p>	
Customer Reference Number	Provide the customer reference number if available.	


Field	Description	Sample Values
Priority	System will populate the priority of the customer based on priority maintenance. If priority is not maintained for the customer, system will populate 'Medium' as the default priority. User can change the priority populated any time before submit.	High
Submission Mode	Select the submission mode of Export Documentary Collection Booking request. By default the submission mode will have the value as 'Desk'.  <b>Desk-</b> Request received through Desk <b>Courier-</b> Request received through Courier	Desk
Booking Date	By default, the application will display branch's current date.	04/13/2018

## Collection Details

Registration user can provide collection details in this section. Alternately, details can be provided by Data Enrichment user.

Field	Description	Sample Values
Documents Received	Select the number of sets of documents received: <ul style="list-style-type: none"> <li>• First</li> <li>• Second</li> <li>• Both</li> </ul>	
Tenor Type	Provide the tenor details based on the document received.	
Product Code	Select the product code for the collection booking.	
Product Description	Read only field. This field displays the description of the product as per the product code.	
Operation Type	Read only field. Operation type will be defaulted based on the product code. User can book a documentary collection using the <b>Operation Type</b> as <b>FOP</b> , to indicate if the documents are to be delivered Free of Payment to the Drawee by the Collecting Bank.	

Field	Description	Sample Values
Stage	<p>Select the stage from the following options:</p> <ul style="list-style-type: none"> <li>• Initial</li> <li>• Final</li> </ul> <p>By default, stage is set to 'Initial'.</p> <p>Final to initial.</p>  <p><b>Note</b></p> <p>For <b>Operation Type, FOP</b> the Stage to be defaulted to <b>Final</b> as Free of Payment is not applicable for Bills in Initial stage.</p>	
Contract Reference Number	<p>System to populate contract reference number from the back end system once the product code is selected.</p>	
Drawee	<p>Select the Drawee from LOV.</p>  <p><b>Note</b></p> <p>If the selected drawee/ party is blacklisted the system displays a warning message.</p>	
Collecting Bank	<p>Select the collecting bank from LOV.</p>  <p><b>Note</b></p> <p>This field is not applicable if the documents are to be received directly by Drawee.</p>	
Finance Amount	<p>Provide the amount that requires finance.</p>	
Limit verification required	<p>Toggle On- Enables for limit verification.</p> <p>If the toggle is disabled and <b>Finance amount</b> has been provided, the system prompts an override message on Submit.</p>	
Customer Dispatch	<p>The value will be populated from back office based on the maintenance.</p> <p><b>Toggle On:</b> If the toggle is set to <b>Yes</b>, the customer has the option to dispatch the documents directly to the importer's bank.</p> <p><b>Toggle Off:</b> If the toggle is set to <b>No</b>, the bank has to dispatch the documents to the importer's bank.</p> <p>Bank user is not allowed to edit the field, if the value defaulted from the back office is "No",</p>	


Field	Description	Sample Values
<u>Avalization/Co-Acceptance Requested</u>	<p><u>Option for the user to select if the bill is to be avalized.</u></p> <p><u>User can enable this option either during the Bill Booking or Amendment. During bill booking, the option can be enabled both INTIAL/FINAL stage and <b>Operation</b> is COL/ACC /DIS</u></p> <p><u>During the Amendment, stage should be Final.</u></p> <p><u>By default this option is disabled.</u></p> <p><u>Once the option is enabled, it can not be unchecked during any further actions or operations.</u></p> <p style="text-align: center;"> <b>Note</b></p> <p><u>Option is not applicable for Sight bills, Multi-tenor and Bills Under LC.</u></p>	

## Miscellaneous


Screen ( 1 / 10)

**Main Details**

Application Details

Drawer * 091213 Etisalat 	Branch 091-Islamic Trade Branch	Bill Amount * AED AED 2,000.00	Amount in Local Currency AED AED 2,000.00
Process Reference Number 0911EDB000080498	Customer Reference Number	Priority Medium	Submission Mode Desk
Booking Date * Aug 3, 2023			

**Collection Details**

Documents Received First	Tenor Type Sight	Product Code * EIBC	Product Description OUTGOING DOCUMENTARY SIGHT BILL
Operation Type COL	Stage FINAL	Contract Reference Number 091EIBC232153501	Drawee * <input type="text"/>
Collecting Bank 091318 AL HILAL BAN 	Finance Amount	Limit verification required <input type="radio"/>	Customer Dispatch <input type="radio"/>

Avalization/Co-Acceptance Requested

Provide the Miscellaneous Details based on the description in the following table:

Field	Description	Sample Values
Documents	Upload the documents received under the Documentary Collection.	
Remarks	Provide any additional information regarding the collection. This information can be viewed by other users handling the request.	

Field	Description	Sample Values
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
<u>Signatures</u>	<p><u>Click the Signature button to verify the signature of the customer/ bank if required.</u></p> <p><u>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</u></p> <p><u>If more than one signature is required, system should display all the signatures.</u></p>	
<del>Common Group Message</del>	<del>Click Common Group Message button, to send MT799 and MT999 messages from within the task.</del>	
Checklist	Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not selected, system will display an error on submit.	
<b>Action Buttons</b>		
Submit	<p>On submit, task will move to next logical stage of Export Documentary Collection Booking.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p>	
Save & Close	<p>Save the information provided and holds the task in 'My Task' queue for working later.</p> <p>This option will not submit the request.</p>	
Cancel	<p>Cancels the Export Documentary Collection Booking Task. Details entered will not be saved and the task will be removed.</p>	
Hold	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	

## Bi-Directional Flow for Offline Transactions Initiated from OBTFPM

This topic provides the systematic instructions to initiate the Bi-Directional Flow for Offline Transactions Initiated from OBTFPM.

Offline Transactions means those transactions which are not initiated by OBDX, but are initiated directly by the bank user in OBTFPM upon request received from the customer.

### Pre- Conditions:

- Customer Maintenance details are replicated from OBTF to OBTFPM.
  - Task is initiated in OBTFPM, Customer ID is captured/populated and Process Reference Number is generated.
1. Customer Maintenance details are replicated from OBTF to OBTFPM.
  2. In OBTFPM, user clicks Request Clarification, the system checks if the request is initiated from OBDX by validating the value available in the submission mode field is "Online".
  3. In case submission mode is "Online", the user can enter the clarification details in "Clarification Required" placeholder. In case submission mode is not "Online", the system will validate if the counterparty is a OBDX customer by checking the flag "Trade Finance Portal" in the Customer Maintenance table replicated from OBTF. In this case, the user can submit clarification.
  4. In case submission mode is not "Online", and if the "Trade Finance Portal" flag is set to 'No' in Customer Maintenance Table, the system should display the error message that 'The customer is not subscribed to Trade Finance Portal'. Once the request is submitted, the Request Clarification functionality would be applicable to offline initiated transactions also.

## Data Enrichment

On successful completion of Registration of an Islamic Export Documentary Collection Booking, the task moves to Data Enrichment stage.

At this stage the user will enter/update basic details of the Islamic Export Collection Booking request, check documents and can verify if the request can be progressed further.

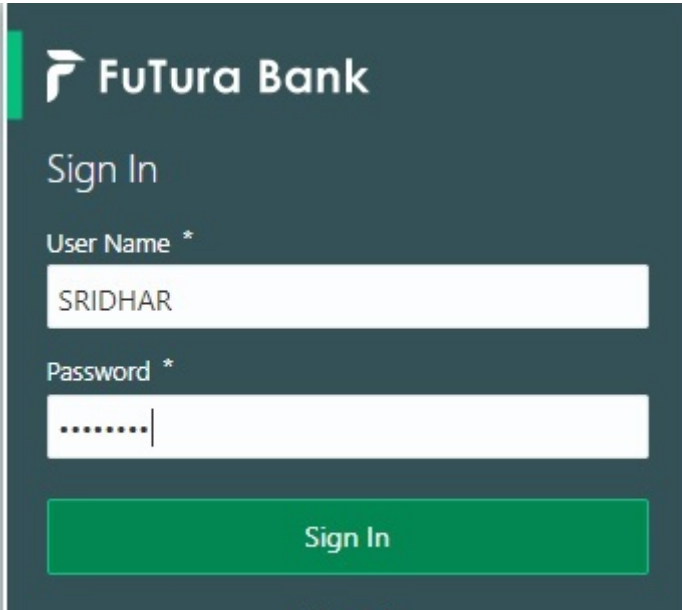


### Note

For expired line of limits, the task moves to "Limit Exception" stage under Free Tasks, on 'Submit' of DE Stage with the reason for exception as "Limit Expired".

Do the following steps to acquire a task currently at Scrutiny stage:

1. Using the entitled login credentials for Data Enrichment stage, login to the OBTFPM application.



2. On login, user must be able to view the dashboard screen with widgets as mapped to the user profile.

ORACLE Dashboard  
FLEXCUBE UNIVERSAL BAN... Jan 1, 2014 SRIDHAR01 subham@gmail.com

Core Maintenance  
Dashboard  
Maintenance  
Security Management  
Tasks  
Trade Finance

High Value Transactions

Branch	Process Name	St
	Import Documentary Collections	Re
	Export LC Advising	Re
	Export LC Advising	Ar

Priority Summary

Branch	Process Name
000	Export Documentary Collections-Update
000	Export Documentary Collections-Update
000	Export Documentary Collections-Update

Pending Exception Approval

Customer Name	Stage Name	Process Reference Number	Process Name	Branch Name	Currency
NA	Amount Block Exception Approval	GS1ELCA000026913	Export LC Advising		GBP
NA	Limit Earmarking Exception Approval	GS1ELCA000026913	Export LC Advising		GBP

SLA Status Summary

Branch	Process Name
	Export Documentary Collections-Update



### 3. Click Trade Finance> Tasks> Free Tasks.

Free Tasks

Refresh Acquire Flow Diagram

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number	Amount
Acquire & Edit	Medium	Islamic Export Documentary Collecti...	PK2IEDB000071200	PK2IEDB000071200	DataEnrichment	22-03-09	PK2	004812	
Acquire & Edit	Medium	Islamic Export Documentary Collecti...	PK1IEDB000071198	PK1IEDB000071198	DataEnrichment	22-03-09	PK2	000325	
Acquire & Edit	Medium	ExportLC Amendment BeneficiaryCo...	PK2IEAM000071197	PK2IEAM000071197	DataEnrichment	22-03-09	PK2	001204	
Acquire & Edit	Medium	Guarantee Advise Cancellation	PK2GTAC000071194	PK2GTAC000071194	Registration	22-03-09	PK2	001044	
Acquire & Edit	Medium	Guarantee Advise Cancellation	PK2GTAC000071193	PK2GTAC000071193	DataEnrichment	22-03-09	PK2	001044	
Acquire & Edit	Medium	Guarantee Advise Cancellation	PK2GTAC000071191	PK2GTAC000071191	DataEnrichment	22-03-09	PK2	001044	
Acquire & Edit	High	Shipping Guarantee Issuance	PK2SGTI000071127	PK2SGTI000071127	KYC Exceptional a...	22-03-07	PK2	001044	
Acquire & Edit	Medium	Guarantee Advise Cancellation	PK2GTAC000071185	PK2GTAC000071185	Registration	22-03-09	PK2	001044	
Acquire & Edit	Medium	Guarantee Advise Cancellation	PK2GTAC000071184	PK2GTAC000071184	Registration	22-03-09	PK2	001044	
Acquire & Edit	Medium	Guarantee Advise Cancellation	PK2GTAC000071183	PK2GTAC000071183	Registration	22-03-09	PK2	001044	
Acquire & Edit	Medium	Shipping Guarantee Issuance	PK2SGTI000071181	PK2SGTI000071181	Registration	22-03-09	PK2	001044	
Acquire & Edit	Medium	Guarantee Advise Cancellation	PK2GTAC000071175	PK2GTAC000071175	Registration	22-03-09	PK2	001044	
Acquire & Edit	Medium	Guarantee Advise Cancellation	PK2GTAC000071174	PK2GTAC000071174	DataEnrichment	22-03-09	PK2	001044	

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### 4. Select the appropriate task and click Acquire & Edit to edit the task or click Acquire to edit the task from My Tasks.

Free Tasks

Refresh Acquire Flow Diagram

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Number	Amount
Acquire & Edit	Medium	Islamic Export Documentary Collecti...	PK2IEDB000071200	PK2IEDB000071200	DataEnrichment	22-03-09	PK2	004812	
Acquire & Edit	Medium	Islamic Export Documentary Collecti...	PK1IEDB000071198	PK1IEDB000071198	DataEnrichment	22-03-09	PK2	000325	
Acquire & Edit	Medium	ExportLC Amendment BeneficiaryCo...	PK2IEAM000071197	PK2IEAM000071197	DataEnrichment	22-03-09	PK2	001204	
Acquire & Edit	Medium	Guarantee Advise Cancellation	PK2GTAC000071194	PK2GTAC000071194	Registration	22-03-09	PK2	001044	
Acquire & Edit	Medium	Guarantee Advise Cancellation	PK2GTAC000071193	PK2GTAC000071193	DataEnrichment	22-03-09	PK2	001044	
Acquire & Edit	Medium	Guarantee Advise Cancellation	PK2GTAC000071191	PK2GTAC000071191	DataEnrichment	22-03-09	PK2	001044	
Acquire & Edit	High	Shipping Guarantee Issuance	PK2SGTI000071127	PK2SGTI000071127	KYC Exceptional a...	22-03-07	PK2	001044	
Acquire & Edit	Medium	Guarantee Advise Cancellation	PK2GTAC000071185	PK2GTAC000071185	Registration	22-03-09	PK2	001044	
Acquire & Edit	Medium	Guarantee Advise Cancellation	PK2GTAC000071184	PK2GTAC000071184	Registration	22-03-09	PK2	001044	
Acquire & Edit	Medium	Guarantee Advise Cancellation	PK2GTAC000071183	PK2GTAC000071183	Registration	22-03-09	PK2	001044	
Acquire & Edit	Medium	Shipping Guarantee Issuance	PK2SGTI000071181	PK2SGTI000071181	Registration	22-03-09	PK2	001044	
Acquire & Edit	Medium	Guarantee Advise Cancellation	PK2GTAC000071175	PK2GTAC000071175	Registration	22-03-09	PK2	001044	
Acquire & Edit	Medium	Guarantee Advise Cancellation	PK2GTAC000071174	PK2GTAC000071174	DataEnrichment	22-03-09	PK2	001044	

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### 5. The acquired task will be available in My Tasks tab. Click Edit to scrutinize the registered task.

My Tasks

Refresh Release Escalate Delegate Flow Diagram

Action	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Cust
Edit	Medium	Islamic Export Documentary Collection B...	PK2IEDB000071200	PK2IEDB000071200	DataEnrichment	22-03-09	PK2	0048
Edit	Medium	Islamic Import Documentary Collection B...	PK2IIDB000071187	PK2IIDB000071187	Registration	22-03-09	PK2	
Edit	Medium	Import Documentary Collection Booking	000IDCB000071157	000IDCB000071157	Registration	22-03-08	PK2	0003
Edit	Medium	Export Documentary Collection Booking	PK1EDCB000071156	PK1EDCB000071156	Registration	22-03-08	PK2	0003
Edit	Medium	Export LC Amendment	PK2ELCA000071121	PK2ELCA000071121	Scrutiny	22-03-07	PK2	0010
Edit	Medium	Export LC Amendment	PK2ELCA000071120	PK2ELCA000071120	Registration	22-03-07	PK2	0010
Edit	Medium	Export LC Amendment	PK2ELCA000071103	PK2ELCA000071103	Registration	22-03-07	PK2	0001
Edit	Medium	Export LC Amendment	PK2ELCA000071102	PK2ELCA000071102	Registration	22-03-07	PK2	0001
Edit	Medium	Import LC Closure	PK2ILCC000071098	PK2ILCC000071098	DataEnrichment	22-03-05	PK2	0010
Edit	Medium	Import LC Internal Amendment Islamic	PK2IIIA000071097	PK2IIIA000071097	Registration	22-03-05	PK2	0010
Edit	Medium	Import LC Internal Amendment	PK2ILCI000071096	PK2ILCI000071096	DataEnrichment	22-03-05	PK2	0012
Edit	Medium	Islamic Import LC Drawing Update	PK2IIU000071081	PK2IIU000071081	Scrutiny	22-03-05	PK2	0010
Edit	High	Import LC Drawing	PK2IILD000071053	PK2IILD000071053	DataEnrichment	22-03-04	PK2	0010

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The data enrichment stage has the following hops for data capture:

- Main Details



- Document Details
- Other Details
- Shipment Details
- Maturity Details
- Additional Fields
- Advices
- Additional Details
- Settlement Details
- Summary

Let's look at the details for data enrichment stage. User can enter/update the following fields. Some of the application details that are already having value from Registration channels may not be editable.

## Main Details

Main details section has two sub section as follows:

- Application Details
- Collection Details

## Application Details

All fields displayed under Basic details section, would be read only except for the **Priority**. Refer to [Application Details](#) for more information of the fields.

## Collection Details

The fields listed under this section are same as the fields listed under the [Collection Details](#) section in [Registration](#). Refer to [Collection Details](#) for more information of the fields. During Registration, if user has not captured input, then user can capture the details in this section.



**Note**

In case field Operation Type has value FOP (Free of Payment) that is populated from OBDX, system should retain the value and should not allow the user to edit the same.(Display only field if Submission mode is Online.

**Action Buttons**

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.	
Documents	Click the Documents icon to View/Upload the required documents. Application will display the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view the overrides accepted by the user.	

Field	Description	Sample Values
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
<u>Signatures</u>	<p><u>Click the Signature button to verify the signature of the customer/ bank if required.</u></p> <p><u>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</u></p> <p><u>If more than one signature is required, system should display all the signatures.</u></p>	
<del>Common Group Message</del>	<del>Click Common Group Message button, to send MT799 and MT999 messages from within the task.</del>	
Request Clarification	On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	

## Document Details

This section enables the user to enter/ update Documents and conditions details for Islamic Export Collection Booking.

The screenshot displays the Oracle application interface for 'Export Documentary Collection Booking - DataEnrichment'. The main content area shows 'Document Details' for a document with the following information:

Document Code	Document Type	Documents Description	Document Reference	Copies Received	Originals Received	Document Date	Action
INVDOC	V	Invoice	12	1	1	Mar 4, 2019	[Edit] [Delete]

The bottom toolbar contains buttons for 'Reject', 'Refer', 'Hold', 'Cancel', 'Save & Close', 'Back', and 'Next'. The top navigation bar shows 'Free Tasks' and user information for 'SRIDHAR02'.

Capture the information based on the description in the following table:

Field	Description	Sample Values
Document Code	Select the document code from the LOV based on the document received-. User can add or delete the code by deleting the line on the grid.	
Document Type	System will populate the document type based on the document code. <a href="#">Click the link to view the document type.</a>	
Document Description	System will populate the document description based on the document code. User can edit the description. <a href="#">Click the link to view the document description.</a>	
Document Reference	Enables the user to capture the document reference.	
Copies Received	Provide the number copies received from the Drawer. User can edit the actual copies received.	
Originals Received	Provide the number of original documents received from the Drawer. User can edit the actual originals received.	
Document Date	User can edit the date on which the document is received.  On click of 'Next' system should validate the value in this field against the transport document/ Bill of Lading (MARDOC) against any Outstanding Shipping Guarantees issued for the drawee and is not linked to any Documentary Collection or Import Letter of Credit. System should default the Shipping Guarantee Reference in the next screen.	
Action	Click Edit icon to edit the document code/ document date.  Click Delete icon to delete the document code.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.	

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
<u>Signatures</u>	<p><u>Click the Signature button to verify the signature of the customer/ bank if required.</u></p> <p><u>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</u></p> <p><u>If more than one signature is required, system should display all the signatures.</u></p>	
<del>Common Group Message</del>	<del>Click Common Group Message button, to send MT799 and MT999 messages from within the task.</del>	
Request Clarification	On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details.	

Field	Description	Sample Values
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes: <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> Select a Reject code and give a Reject Description.  This reject reason will be available in the remarks window throughout the process.	
Refer	User must select a Refer Reason from the values displayed by the system.  Refer Codes: <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul>	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

## Other Details

Other Details enables the user to capture details like Credit Value Date, Debit Value Date, Other Bank charges etc. User can validate the Other details for Islamic Export Collection Booking.

## Other Details

Provide the other bank charges based on the description in the following table:

Field	Description	Sample Values
Debit Value Date	Provide the debit value date.	
Credit Value Date	Provide the credit value date.	
Value Date	Provide the value date.	

## Other Bank Charges

Provide the other bank charges based on the description in the following table:

Field	Description	Sample Values
Other Bank Charges - 1	Charges to be collected for the other bank as part of the collection transaction.	
Other Bank Charges - 2	Charges to be collected for the other bank as part of the collection transaction.	
Other Bank Charges - 3	Charges to be collected for the other bank as part of the collection transaction.	
Other Bank Description - 1	<del>This field displays th</del> the description of charges to be collected for the other bank as part of the drawings transaction.	
Other Bank Description - 2 to 3	<del>This field displays th</del> the description of charges to be collected for the other bank as part of the drawings transaction.	



Field	Description	Sample Values
Other Bank Description -3	<del>This field displays the</del> description of charges to be collected for the other bank as part of the drawings transaction.	

### Other Bank Profit

The user can enter the Profit details to be captured as a part of “Other Bank Profit” details section.

Provide the other bank Profit based on the description in the following table:

Field	Description	Sample Values
Start Date	Provide the date from which the system starts calculating the Interest.	
Other Bank Profit -1, 2 and 3		
Component	This field displays the name of the interest Component.	
Component Description	Provide the description of the interest component.	
Profit Rate	Provide the rate to be applied for the <del>interest</del> profit component.	
Profit Basis	Select the calculation basis on which the <del>interest</del> profit to be computed.	
Waive	Select whether the interest to be waived off. The options are: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>	

### Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.	

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
<u>Signatures</u>	<p><u>Click the Signature button to verify the signature of the customer/ bank if required.</u></p> <p><u>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</u></p> <p><u>If more than one signature is required, system should display all the signatures.</u></p>	
<del>Common Group Message</del>	<del>Click Common Group Message button, to send MT799 and MT999 messages from within the task.</del>	
Request Clarification	On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details.	





Field	Description	Sample Values
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes: <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> Select a Reject code and give a Reject Description.  This reject reason will be available in the remarks window throughout the process.	
Refer	User must select a Refer Reason from the values displayed by the system.  Refer Codes: <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul>	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

## Shipment Details

A Data Enrichment user can enrich the shipment request for Islamic Export Collection Booking Shipment details..

Provide the Shipment Details based on the description in the following table:

Field	Description	Sample Values
Transshipment	Provide the transshipment details of goods (if any) from the document received. The values are: <ul style="list-style-type: none"> <li>Allowed</li> <li>Not Allowed</li> </ul>	
Partial Shipments	Provide the partial shipment details of goods (if any) from the document received. The values are: <ul style="list-style-type: none"> <li>Allowed</li> <li>Not Allowed</li> </ul>	
Date Of Shipment	Provide the date of shipment from the document received. Shipment date can be back dated but not future dated. This is a mandatory field, an error message will be displayed if not provided.	

Field	Description	Sample Values
Place Of Taking In Charge	<p>This field specifies the place of taking in charge (in case of a multi-modal transport document), the place of receipt (in case of a road, rail or inland waterway transport document or a courier or expedited delivery service document), the place of dispatch or the place of shipment to be indicated on the transport document.</p> <p>Provide the details of place of taking in charge from the document received.</p> <p> <b>Note</b> This field is alternate to <b>Port Of Loading</b>.</p>	
Port Of Loading	<p>This field specifies the port of discharge or airport of destination to be indicated on the transport document.</p> <p>Provide the details of Port/Airport of Loading from the document received.</p> <p> <b>Note</b> This field is alternate to <b>Place Of Taking In Charge</b>.</p>	
Port Of Discharge	<p>This field specifies the port of discharge or airport of destination to be indicated on the transport document.</p> <p>Provide the details of Port/Airport of Discharge from the document received.</p> <p> <b>Note</b> This field is alternate to <b>Place Of Final Destination</b>.</p>	
Place Of Final Delivery	<p>This field specifies the final destination or place of delivery to be indicated on the transport document.</p> <p>Provide the details of Place Of Final Destination from the document received.</p> <p> <b>Note</b> This field is alternate to <b>Port Of Discharge</b>.</p>	
Carrier Name	<p>Provide the name of the carrier through which the goods were shipped.</p>	
Shipping Agent	<p>Provide the shipping agent name from the document received.</p>	

Field	Description	Sample Values
Shipping Agent Address	Provide the shipping agent address from the document received.	
INCO Terms	Select the INCO terms from the document received.	
INCO Terms Description	The description of the INCO Term.	

### Description of Goods and/or Services

Provide the Goods Details based on the description in the following table:

Field	Description	Sample Values
+ Icon	Click + icon to add goods details.	
Goods Code	Click look up icon to select the goods code. Once you select goods code, value will default in Goods Type and Goods Description.	
Goods Type	The goods type is auto populated depending on selected goods code.	
Goods Description	This field displays the description of goods based on goods code.	
<a href="#">Edit</a>	<a href="#">Click Edit icon to edit the goods description.</a>	
Action	Click Edit icon to edit the goods code. Click Delete icon to delete the goods code.	
Country of Origin	Provide the country of origin details from the documents received.	
Insurance Company Code	Select the Insurance Company Code from the LOV.	
Insurance Company	Read only field. Insurance company details will be displayed as per the selected Insurance Company Code from the LOV.	
Policy Number	Provide the policy number of the insurance.	
<del>Insurance Company Address</del>	<del>Read only field. Insurance company address will be displayed as per the selected Insurance Company Code from the LOV.</del>	

## Multimodal/Transshipment Details

During shipment, if goods are shipped using multiple transports on its way or any transit ports, the details must be captured in this section.

Field	Description	Sample Values
Carrier Name	Provide the details of the carrier as per the documents received, if the goods were shipped via multiple carriers.	
Ports	Provide the port details as per the document received, if the ship has transit on its way to the destination.	
Action	Click Edit icon to edit the Carrier name and port. Click Delete icon to delete the record.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.	
Documents	Click the Documents icon to View/Upload the required documents. Application will display the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view the overrides accepted by the user.	

Field	Description	Sample Values
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
<u>Signatures</u>	<p><u>Click the Signature button to verify the signature of the customer/ bank if required.</u></p> <p><u>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</u></p> <p><u>If more than one signature is required, system should display all the signatures.</u></p>	
<del>Common Group Message</del>	<del>Click Common Group Message button, to send MT799 and MT999 messages from within the task.</del>	
Request Clarification	On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	



Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul>	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	

## Maturity Details

(DEFAULTTENITY)
Oracle Banking Trade Finan...  
Aug 3, 2023
ZARTAB02  
subham@gmail.com

Islamic Export Documentary Collection Booking  
DataEnrichment :: Application No:- 032IEDB000164318

- 1 Main Details
- 2 Document Details
- 3 Other Details
- 4 Shipment Details
- 5 Maturity Details
- 6 Additional Fields
- 7 Advices
- 8 Additional Details
- 9 Settlement Details
- 10 Summary

Maturity Details Screen ( 5 / 10)

Draft Code	Draft Amount	Action
Insurance amount	AED 1,000.00	<span style="font-size: 12px;">✎</span> <span style="font-size: 12px; margin-left: 10px;">✖</span>

+

Multi Tenor +

S.No	Tenor Basis	Tenor Description	Start Date	Tenor Days	Transit Days	Maturity Date	Bill Amount	Liquidated Amount	Exchange Rate	Liquidation Date	Liquidation
1	CC		Aug 3, 2023		10	Aug 13, 2023					

Profit from Date	Profit To Date	Acceptance Commission From Date	Acceptance Commission To Date
Aug 3, 2023			

Audit

Request Clarification
Reject
Refer
Hold
Cancel
Save & Close
Back
Next

## Draft Details


Update the maturity details based on the description in the following table:

Field	Description	Sample Values
Draft Code	Update the draft code. Alternatively, user can search the draft details using LOV.	
Draft Amount	Update the draft amount.	
Action	Click Edit icon to edit the draft code. Click Delete icon to delete the draft code.	

## Maturity and Multi Tenor Liquidation Details

Provide the maturity details based on the description in the following table:

Field	Description	Sample Values
SNo.	Serial number of the tenor record.	
Tenor Basis	Provide the tenor basis. This field is disabled if the Tenor Type is 'Mixed'.	
Tenor Description	The tenor base code description is displayed based on the selected tenor basis. The user to can edit the tenor description.	
Start Date	Provide the tenor start date.	
Tenor Days	Provide the number of tenor days	
Transit Days	Provide the transit days, if the tenor is sight.	

Field	Description	Sample Values
Maturity date	<p>System displays the due date for the bill based on tenor and tenor basis.</p> <p>If tenor is sight, system will calculate the maturity date as 5 working days from Document Received Date.</p> <p>If tenor is Usance, system will calculate the maturity date based on the tenor basis and populate the maturity date.</p> <p> <b>Note</b></p> <p>In case if the Operation Type is FOP, Due date (Maturity date) is not applicable in this case and current branch date will be populated in the Maturity date field.</p>	
Bill Amount	Provide the bill amount.	
Liquidated Amount	Provide the liquidated amount.	
Exchange Rate	Provide the Exchange Rate.	
Liquidation Date	Provide the liquidation date.	
Liquidation Amount	Provide the bill amount.	
<u>Rebate</u> Amount	Provide the <u>rebate</u> amount.	
Action	<p>Click Edit icon to edit the tenor record.</p> <p>Click Delete icon to delete the tenor record.</p>	
Profit from Date	Select the profit from date. The profit from date cannot be earlier than branch date and later than maturity date.	
Profit to Date	Application defaults Maturity Date in this field, if Profit from Date is provided.	
Accept Commission From Date	<del>Provide t</del> <u>I</u> he accept commission from date.	
Accept Commission To Date	<del>Provide t</del> <u>I</u> he accept commission to date.	

### Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.	

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
<u>Signatures</u>	<p><u>Click the Signature button to verify the signature of the customer/ bank if required.</u></p> <p><u>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</u></p> <p><u>If more than one signature is required, system should display all the signatures.</u></p>	
<del>Common Group Message</del>	<del>Click Common Group Message button, to send MT799 and MT999 messages from within the task.</del>	
Request Clarification	On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details.	

Field	Description	Sample Values
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes: <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> Select a Reject code and give a Reject Description.  This reject reason will be available in the remarks window throughout the process.	
Refer	User must select a Refer Reason from the values displayed by the system.  Refer Codes: <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul>	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

## Additional Fields

Banks can configure user defined fields as per their requirement in the Additional Fields Screen.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.	
Documents	Click the Documents icon to View/Upload the required documents. Application will display the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view the overrides accepted by the user.	

Field	Description	Sample Values
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
<u>Signatures</u>	<p><u>Click the Signature button to verify the signature of the customer/ bank if required.</u></p> <p><u>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</u></p> <p><u>If more than one signature is required, system should display all the signatures.</u></p>	
<del>Common Group Message</del>	<del>Click Common Group Message button, to send MT799 and MT999 messages from within the task.</del>	
Request Clarification	On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul>	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	



## Advices

Advices menu displays the advices available under a product code from the back office as tiles. User can edit the fields in the tile, if required. User can suppress the advice, if required.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.	
Documents	Click the Documents icon to View/Upload the required documents. Application will display the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view the overrides accepted by the user.	

Field	Description	Sample Values
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
<u>Signatures</u>	<p><u>Click the Signature button to verify the signature of the customer/ bank if required.</u></p> <p><u>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</u></p> <p><u>If more than one signature is required, system should display all the signatures.</u></p>	
<del>Common Group Message</del>	<del>Click Common Group Message button, to send MT799 and MT999 messages from within the task.</del>	
Request Clarification	On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	

## Additional Details

A Data Enrichment user, can verify and enter the basic additional details available for Islamic Export Collection Booking process.

The screenshot displays the Oracle Islamic Export Documentary Collection Booking interface. The top navigation bar includes the Oracle logo, user information (ZARTAB02, subham@gmail.com), and the date (Aug 3, 2023). The main header shows the application name and a navigation menu with tabs for Clarification Details, Documents, Remarks, Overrides, Customer Instruction, and Signatures. The left sidebar contains a navigation tree with options like Main Details, Document Details, Other Details, Shipment Details, Maturity Details, Additional Fields, Advices, Additional Details (selected), Settlement Details, and Summary. The main content area is titled 'Additional Details' and contains a grid of eight detail panels: Limit & Collateral, Charge Details, Preview Message, Payment Details, FX Linkage, Profit Details, Tracer Details, and Pre-Shipment Details. Each panel lists various fields and their values, such as 'Limit/Liability', 'Currency', 'Charge', 'Commission', 'Tax', 'Block Status', 'Language', 'Preview Message', 'Allow Rollover', 'Auto Change from', 'Acceptance to', 'Advance', 'Liquidate using Collateral', 'Reference Number', 'Currency', 'Contract Amount', 'Component', 'Amount', 'Event', 'Payment Tracer', 'Acceptance Tracer', and 'Charges Details'. The bottom of the interface features an 'Audit' button and a row of action buttons: Request Clarification, Reject, Refer, Hold, Cancel, Save & Close, Back, and Next.

## Limits & Collateral

Limit availability needs to be checked if amendment involves increase in amount or tolerance or both.

On Approval, system should not release the Earmarking against each limit line and system should handoff the "Limit Earmark Reference Number" to the back office. On successful handoff, back office will make use of these "Limit Earmark Reference Number" to release the Limit Earmark done in the mid office (OBTFFPM) and should Earmark the limit from the Back office.

In case multiple Lines are applicable, Limit Earmark Reference for all lines to be passed to the back office.

Provide the Limit Details based on the description in the following table:

Customer ID	Linkage Type	Liability Number	Line Id/Linkage Ref No	Line Serial	Contribution %	Contribution Currency	Amount to Earmark	Limit Check Response	Response Message	Edit
100172	Facility				100	AED	1000			100

Sequence Number	Settlement Account Currency	Settlement Account	Exchange Rate	Collateral %	Contribution Amount	Contribution Amount in Account Currency	Account Balance Check Response
No data to display.							

Deposit Account	Deposit Currency	Deposit Maturity Date	Transaction Currency	Deposit Available In Transaction Currency	Linkage Amount(Transaction Currency)	Edit	Delete
PK2CDP1221100002	GBP	2023-04-20	GBP	87508	£495.00	PK2CDP1221100002	

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Save & Close Close

Limit Details
✕

Customer Id  
032412

Contribution % \*  
100.0

Contribution Currency  
AED

Limit/Liability Currency  
AED

Limit Check Response

Expiry Date

Response Message

Linkage Type \*  
Facility

Liability Number \*  
032412

Line Id/Linkage Ref No \*  
0324121


Limits Description


Amount to Earmark \*  
AED 100.00

Limit Available Amount

ELCM Reference Number

Verify
Save & Close
Close

Field	Description	Sample Values
Plus Icon 	Click plus icon to add new Limit Details.	
Limit Details Click + plus icon to add new limit details. Below fields are displayed on the Limit Details pop-up screen, if the user clicks plus icon.		
Customer ID	Applicant's/Applicant Bank customer ID will get defaulted.	
Linkage Type	Select the linkage type. Linkage type can be: <ul style="list-style-type: none"> <li>• Facility</li> <li>• Liability</li> </ul> By default Linkage Type should be "Facility".	
Contribution%	System will default this to 100%. User can modify, if contribution is more than 100%. System will display an alert message, if modified.  Once contribution % is provided, system will default the amount.  System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percentage is not equal to 100 application will display an alert message.	
Liability Number	Click <b>Search</b> to search and select the Liability Number from the look-up.  The list has all the Liabilities mapped to the customer.	
Contribution Currency	The LC currency will be defaulted in this field.	

Field	Description	Sample Values
Line ID/Linkage Ref No	<p>Click <b>Search</b> to search and select the from the various lines available and mapped under the customer id gets listed in the drop down. LINE ID-DESCRIPTION will be available for selection along with Line ID. When you click on 'verify', the system will return value if the limit check was successful or Limit not Available. If limit check fails, the outstanding limit after the transaction value will be shown in the limit outstanding amount.</p> <p> <b>Note</b></p> <p>User can also select expired Line ID from the lookup and on clicking the verify button, system should default “The Earmarking cannot be performed as the Line ID is Expired” in the “Response Message” field.</p> <p>This field is disabled and read only, if <b>Linkage Type</b> is <b>Liability</b>.</p>	
Limit/ Liability Currency	Limit Currency will be defaulted in this field, when you select the <b>Liability Number</b>	
Limits Description	This field displays the limits description.	
Limit Check Response	Response can be ‘Success’ or ‘Limit not Available’ based on the limit service call response.	
<del>Contribution</del> Amount to <u>Earmark</u>	<del>Contribution</del> a Amount to <u>earmark</u> will default based on the contribution %. User can change the value.	
Expiry Date	This field displays the date up to which the Line is valid	
Limit Available Amount	This field will display the value of available limit, i.e., limit available without any earmark. The Limit Available Amount must be greater than the Contribution Amount. The value in this field appears, if you click the Verify button.	
Response Message	Detailed Response message. The value in this field appears, if you click the Verify button.	
ELCM Reference Number	This field displays the ELCM reference number.	

Below fields appear in the Limit Details grid along with the above fields.

Field	Description	Sample Values
Line Serial	Displays the serial of the various lines available and mapped under the customer id. This field appears on the Limits grid.	
<a href="#">Edit</a>	<a href="#">Click the link to edit the Limit Details</a>	
<a href="#">Delete icon</a>	<a href="#">Click delete icon to delete the existing limit details.</a>	

### Collateral Details

Collateral availability needs to be checked if amendment involves increase in amount or tolerance. Provide the collateral details based on the description provided in the following table:

Collateral Details
✕

Total Collateral Amount \*

Sequence Number

Collateral Contribution Amount \*

Settlement Account Currency

Contribution Amount in Account Currency

Response

Collateral Amount to be Collected \*

Collateral Split % \*

Settlement Account \*

Exchange Rate

Account Available Amount

Response Message

Field	Description	Sample Values
<b>Cash Collateral Details</b>		
<del>Collateral Percentage</del>	<del>System populates the Collateral % maintained in the Customer / Product for the counter party of the contract. User can modify the collateral percentage.</del>	
<del>Collateral Currency and amount</del>	<del>System populates the contract currency as collateral currency by default. User can modify the collateral Currency and amount.</del>	

Field	Description	Sample Values
<del>Exchange Rate</del>	<del>System populates the exchange rate maintained. User can modify the collateral Currency and amount. System validates for the Override Limit and the Stop limit if defaulted exchange rate is modified.</del>	

Click + plus icon to add new collateral details.


Below fields are displayed on the Collateral Details pop-up screen, if the user clicks plus icon.

Total Collateral Amount	Read only field. This field displays the total collateral amount provided by the user.	
Collateral Amount to be Collected	Read only field. This field displays the collateral amount yet to be collected as part of the collateral split.	
Sequence Number	Read only field. The sequence number is auto populated with the value, generated by the system.	
Collateral Split %	Specify the collateral split% to be collected against the selected settlement account.	
Collateral Contribution Amount	Specify the collateral amount to be collected against the selected settlement account. User can either provide the collateral % where the collateral amount will be auto populated or modifying the collateral amount will auto correct the collateral %.	
Settlement Account	Select the settlement account for the collateral amount.	
Settlement Account Currency	Read only field. This field displays the settlement account currency defaulted by the system.	
Exchange Rate	Read only field. This field displays the exchange rate, if the settlement account currency is different from the collateral currency.	
Contribution Amount in Account Currency	Read only field. This field displays the contribution amount in the settlement account currency as defaulted by the system.	
Account Available Amount	Read only field. System populates the account available amount on clicking the <b>Verify</b> button.	



Field	Description	Sample Values
Response	Read only field. System populates the response on clicking the <b>Verify</b> button.	
Response Message	Read only field. System populates the response message on clicking the <b>Verify</b> button.	
Verify	Click to verify the account balance of the Settlement Account.	
Save & Close	Click to save and close the record.	
Cancel	Click to cancel the entry.	

Below fields appear in the **Cash Collateral Details** grid along with the above fields.

Collateral %	<p>User must enter the percentage of collateral to be linked to this transaction. If the value is more than 100% system will display an alert message.</p> <p>System defaults the collateral % maintained for the customer into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product.</p> <p>User can modify the defaulted collateral percentage, in which case system should display an override message "Defaulted Collateral Percentage modified".</p>	
Contribution Amount	<p>This field displays the collateral contribution amount.</p> <p>The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified".</p>	
<a href="#">Account Balance Check Response</a>	<p><a href="#">Read only field.</a></p> <p><a href="#">System populates the Account Balance Check Response on clicking the Verify button.</a></p>	
Delete Icon 	Click minus icon to remove any existing Collateral Details.	
Edit Link	Click edit link to edit any existing Collateral Details.	

### Deposit Linkage Details

In this section which the deposit linkage details is captured.

System should allow the user to Link one or more existing Deposits as a contribution to secure underlying transactions. On Submit of DE stage, system will create Linkage of the Deposit/modification of existing Linkage by calling Back-office system (DDA) system directly.


### Deposit Linkage Details

<p>Customer Id  <input style="width: 90%;" type="text" value="032204"/> </p> <p>Deposit Branch  <input style="width: 90%;" type="text" value="032"/></p> <p>Deposit Maturity Date  <input style="width: 90%;" type="text" value="Apr 2, 2023"/> </p> <p>Deposit Available In Transaction Currency  <input style="width: 90%;" type="text" value="AED"/> <input style="width: 10%; text-align: right;" type="text" value="31,323.00"/></p> <p>Linkage Amount(Transaction Currency) *  <input style="width: 90%;" type="text" value="AED"/> <input style="width: 10%; text-align: right;" type="text" value="AED 4,500.00"/></p>	<p>Deposit Account  <input style="width: 90%;" type="text" value="032CD01230310001"/> </p> <p>Deposit Available Amount  <input style="width: 90%;" type="text" value="AED"/> <input style="width: 10%; text-align: right;" type="text" value="AED 31,323.00"/></p> <p>Exchange Rate  <input style="width: 90%;" type="text" value="1"/></p> <p>Linkage Percentage % *  <input style="width: 90%;" type="text" value="45.0"/> <input style="width: 5%; text-align: center;" type="button" value="v"/> <input style="width: 5%; text-align: center;" type="button" value="^"/></p>
--	--

Field	Description	Sample Values
Click + plus icon to add new deposit details.		
Customer Id	Customer ID is defaulted from the system. User can change the customer ID.	
Deposit Account	Click <b>Search</b> to search and select the deposit account from the look-up. All the Deposits of the customer should be listed in the LOV search. User should be able to select the deposit for linkage.	
Deposit Branch	Branch will be auto populated based on the Deposit account selection.	
Deposit Available Amount	Amount will be auto-populated based on the Deposit Account selection.	
Deposit Maturity Date	Maturity Date of deposit is displayed based on the Deposit Account selection.	
Exchange Rate	Latest Exchange Rate for deposit linkage should be displayed. This will be picked up from the exchange rate maintenance from the common core.	

Field	Description	Sample Values
Deposit Available in Transaction Currency	Deposit amount available should be displayed after exchange rate conversion, if applicable.	
Linkage Percentage%	Specify the value for linkage percentage.	
Linkage Amount (Transaction Currency):	System to default the transaction amount user can change the value. System validates the linking amount with available Deposit balance and should not allow to link more than the available amount.	

Below fields appear in the **Deposit Details** grid along with the above fields.

Deposit Currency	The currency will get defaulted in this field.	
Transaction Currency	The currency will get defaulted in this field from the underlying task.	
Delete Icon 	Click minus icon to remove the existing Linked deposit details by selecting the Deposit.	
Edit Link	Click edit link to edit any existing deposit Details.	

## Charge Details

This section displays charge details:

Charge Details
✕

Recalculate
Redefault

▲ Commission Details

Event

Event Description

Component	Rate	Mod. Rate	Currency	Amount	Modified	Defer	Waive	Charge Party	Settl. Acctn	Amendable
No data to display.										

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▲ Charge Details

Component	Tag currency	Tag Amount	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
No data to display.										

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▲ Tax Details

Component	Type	Value Date	Ccy	Amount	Billing	Defer	Settl. Acctn
No data to display.							

Save & Close
Close

This section displays the commission details:

Field	Description	Sample Values
Event	Read only field. This field displays the event name.	

Field	Description	Sample Values
Event Description	Read only field. This field displays the description of the event.	
Component	This field displays the commission component.	
Rate	Defaults from product.  The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate.  If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.	
Currency	Defaults the currency in which the commission needs to be collected	
Amount	An amount that is maintained under the product code defaults in this field.  The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate, but not the commission amount directly. The amount gets modified based on the rate changed and the new amount is calculated in back office based on the new rate and is populated in OBTFPM.  If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.	
Modified Amount	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Defer	If check box is selected, charges/commissions has to be deferred and collected at any future step.  On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically checked in OBTFPM.  The user can not select/de-select the check box if it is de-selected by default.	

Field	Description	Sample Values
Waive	Based on the customer maintenance, the charges/commission can be marked for Billing or Defer.  If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.  <del>This field is disabled, if 'Defer' toggle is enabled.</del>	
Charge Party	Charge party will be 'Drawer' by Default. You can change the value to Drawee.	
Settlement Account	Details of the Settlement Account.	
Amendable	Displays if the field is amendable or not.	

### Charge Details

Provide the charge details based on the following table:

Field	Description	Sample Values
Component	Charge Component type.	
Tag Currency	Defaults the tag currency in which the charges have to be collected.	
Tag Amount	Defaults the tag amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.	
Currency	Defaults the currency in which the charges have to be collected.	
Amount	An amount that is maintained under the product code gets defaulted in this field.	
Modified Amount	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.	
Billing	If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.	

Field	Description	Sample Values
Defer	<p>If charges have to be deferred and collected at any future step, this check box has to be selected.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can select/de-select the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.</p>	
Waive	<p>If charges have to be waived, this check box has to be selected.</p> <p><del>This field is disabled, if 'Defer' toggle is enabled.</del></p>	
Charge Party	Charge party will be Drawer by default. You can change the value to Drawee.	
Settlement Account	Details of the settlement account.	

The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.

This section displays the tax details:

Field	Description	Sample Values
Component	Tax Component type	
Type	Type of tax Component.	
Value Date	This field displays the value date of tax component.	
Currency	The tax currency is the same as the commission.	
Amount	The tax amount defaults based on the percentage of commission maintained. User can edit the tax amount, if applicable.	
Billing	<p>If taxes are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	
Defer	<p>If taxes have to be deferred and collected at any future step, this option has to be enabled.</p> <p>The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.</p>	

Field	Description	Sample Values
Settlement Account	Details of the settlement account.	

## Payment Details

PaymentDetails

Auto Liquidate  Allow Rollover  Auto Change from Acceptance to Advance  Liquidate using Collateral

Outstanding Collateral Amount USD  Split Settlement  Avalization

Settlement Details - Liquidation

Component	Currency	Debit/Credit	Account	Account Description	Branch	Account Currency	Original Exchange Rate	Exchange Rate	Deal Refere
BILL_LIQ_AMT	GBP	Debit	PK20010440017	GOODCARE PLC	PK2	GBP	1		
BILL_LIQ_AMTEQ	GBP	Credit	PK20010440017	FIXNETIX	PK1	GBP	1		

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Split Settlement

Component	Contract Currency	Amount
BILL_LIQ_AMTEQ	GBP	100

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Split Settlement Details


Fetch Exchange Rate

Sequence	Amount	Settlement Account	Account Custom...	Account Currency	Account Branch	Original Exchange Rate	Exchange Rate	Deal Reference Number	Action
1		1122334455	000335	GBP	000				

Page 1 of 1 (1 of 1 items) < >

Save & Close Close

Provide payment details based on the description in the following table:

Field	Description	Sample Values
Auto Liquidate	<p><b>Toggle On:</b> Set the toggle 'On' if the auto liquidation is required.</p> <p><b>Toggle Off:</b> Set the toggle 'Off' if the auto liquidation is not required.</p>	
Allow Roll over	<b>Toggle On:</b> Set the toggle 'On' to allow roll over.	
Auto Change from Acceptance to Advance	<p>This flag indicates whether an Acceptance type of bill should be automatically converted into an Advance type of bill on its liquidation date.</p> <p> <b>Note</b></p> <p>This option is applicable only for the bills that are co-accepted by the bank.</p>	
Liquidate using Collateral	<b>Toggle On:</b> Set the toggle 'On' if liquidation is done using collateral.	

Field	Description	Sample Values
Outstanding Collateral Amount	Read only field. <del>Auto Liquidation enables liquidation of the bill on the due date</del> Outstanding Collateral Amount is automatically defaulted from the back office system.	
Split Settlement	<b>Toggle On:</b> Enables the user to select more than one account for settlement (Split Settlement) for the liquidation of an import or export drawing or collection bill <b>Toggle Off:</b> Disables the user to select more than one account for settlement (Split Settlement) for the liquidation of an import or export drawing or collection bill	Disable
Avalization	<del>Read only field.</del> This flag indicates whether availization is enabled or not..	
Settlement Details - Liquidation		
Component	Components gets defaulted based on the product selected.	
Currency	Application displays the default currency for the component.	
Debit/Credit	Application displays the debit/credit indicators for the components.	
Account	Application Displays the account details for the components.	
Account Description	Application displays the description of the selected account.	
Branch	Application displays the branch of the selected account.	
Account Currency	Application defaults the currency for all the items based on the account number.	
Original Exchange Rate	System displays the Original Exchange Rate as simulated in settlement details section from OBTF	
Exchange Rate	The exchange rate for the settlement.	
Deal Reference Number	The exchange deal reference number.	
Split Settlement		
Component	Components gets defaulted based on the product selected.	
Currency	Application displays the default currency for the component.	



Field	Description	Sample Values
Amount	Amount for each component. This is populated from the transaction details of the drawing.	
Split Settlement Details		
Select	Check box to select the record	
Sequence	Sequence of the settlement details.	
Amount	Amount for the split settlement.	
Settlement Currency	Currency for the split settlement.	
Account Customer	Customer account.	
Account Currency	Currency of the account.	
Account Branch	Branch of the customer's account.	
Original Exchange Rate	System displays the Original Exchange Rate as simulated in settlement details section from OBTF	
Exchange Rate	The exchange rate for the split settlement.	
Deal Reference Number	The exchange deal reference number.	
Action	Click Edit icon to edit the split settlement details record.  Click Delete icon to delete the split settlement details record.	

## FX Linkage

This section enables the user to link the existing FX contract(s) to the Bill. User can link one or more FX deals to a bill. The linked value of an FX deal(s) must not exceed the value of the bill.

FX contract linkage with the Bill booking can happen only for immediate liquidation of sight payment or for Usance. For manual sight payment, the user needs to link the FX contract on the date of liquidation of the bill.

Following are the features of FX Linkage in BC.

- FX linkage cannot be linked at Bills at initial stage.
- When a bill is drawn under LC, the details of forward contract linked as a part of the LC, will be defaulted at bill.
- Linked amount will be defaulted against the corresponding FX sequentially.
- User can delink or modify the defaulted FX details at in the Bill.
- Bill maturity date should be greater than or equal to FX Value date.
- Sum of Linked amount will not be greater than Bill contract amount.
- Linked amount will not be greater than the available amount for linkage.
- Current Utilized amount will display the liquidated/purchased/discounted/negotiated amount of Bill contract. It cannot go beyond the linked FX amount.
- When a bill is drawn under LC, delink of FX at BC is allowed only if the linked FX is not utilized by the bill.

- Multiple forward FX contract could be linked and exchange rate of FX contract vary from each. Hence, effective exchange rate for bill would be arrived using weighted average method and it is utilized during purchase/negotiation/discount or liquidation of the bill. The same will be populated in the Average FX Rate.

FX Linkage +

FX Reference Number	Bought Currency	SOLD Currency	Available Contract Amount	Rate	Linked Amount	Current Utilized Amount	Total Utilized Amount	FX Expiry Date
PK2FXF1200762003	USD	USD	US\$9,999.00	1.33	US\$9,999.00			28-Jun-2020

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Average FX Rate  
0

Save & Close Close

FX Linkage x

<p>FX Reference Number *  <input type="text" value="PK2FXF1200762005"/> <span style="float: right;">Q</span></p>	<p>Currency  <input type="text" value="GBP"/></p>
<p>Contract Amount  <input type="text" value="GBP"/> <input type="text" value="£1,000.00"/></p>	<p>Available Contract Amount  <input type="text" value="GBP"/> <input type="text" value="£1,000.00"/></p>
<p>Linkage Amount *  <input type="text" value="GBP"/> <input type="text" value="£1,000.00"/></p>	<p>Rate  <input type="text" value="1.33"/> <span style="float: right;">v ^</span></p>
<p>Amount in Contract Currency  <input type="text" value="1000"/></p>	<p>FX Expiry Date  <input type="text" value="Jun 28, 2020"/> <span style="float: right;">📅</span></p>
<p>FX Delivery Period From  <input type="text"/> <span style="float: right;">📅</span></p>	<p>FX Delivery Period To  <input type="text"/> <span style="float: right;">📅</span></p>

Save & Close Close

Provide the FX linkage detail based on the description in the following table:

Field	Description	Sample Values
FX Reference Number	<p>Select the FX contract reference number from the LOV.</p> <p>On select and save and close, system defaults the available amount, bot currency, sold currency and rate.</p> <p>Forward FX Linkage available for selection at bill would be as follows,</p> <ul style="list-style-type: none"> <li>Counterparty of the FX contract should be the counterparty of the Bill contract.</li> <li>Active Forward FX transactions authorized not marked for auto liquidation.</li> </ul> <p>Bill contract currency should be BOT currency of the FX transaction in case of an export Bill or the SOLD currency in case of an Import Bill.</p>	
Bought Currency	This field displays the currency from the linked FX contract.	
Sold Currency	This field displays the currency from the linked FX contract.	
Available ContractAmount	Available amount will be FX contract amount minus the linked amount. Available amount for linkage should be greater than Zero.	
Rate	This field displays the rate at which the contract is booked.	
Linked Amount	<p>Sum of Linked amount will not be greater than LC contract amount.</p> <p>Linked amount will not be greater than the available amount for linkage.</p>	
Current Utilized amount	This field displays the liquidated /purchased / discounted /negotiated amount of BC contract. It cannot go beyond the linked FX amount.	
Total Utilized amount	This field displays the total amount utilized against the corresponding linked FX. On query, both Utilized and Total Utilized amount holds the amount of latest version.	
Amount in Contract Currency	This field displays the amount in contract currency converted from FX currency.	
FX Expiry Date	This field displays the expiry date from the linked FX contract.	
FX Delivery Period - From	This field displays the date from which the contract is valid for utilization.	
FX Delivery Period - To	This field displays the date to which the contract is valid for utilization.	

Field	Description	Sample Values
Action	Click the Edit icon to modify the FX details. Click the Delete icon to delete the FX details.	
Average FX Rate	Multiple forward FX contract could be linked, and exchange rate of FX contract vary from each. Hence, effective exchange rate for bill would be arrived using weighted average method and it is utilized during purchase/negotiation/discount or liquidation of the bill. This will be populated in the Average FX Rate.	






## Tracers

This section enables the user to view the default Tracer details from back end application. It also allows the user to add new Tracer details. Add new Tracer details based on the description in the following table:

Acknowledgement Tracer, Acceptance Tracer and Payment Tracer are applicable for this process.

The screenshot shows a 'Tracer Details' window with two sections: 'Payment Tracer' and 'Acceptance Tracer'. Each section has a 'Tracer Required' toggle, 'Number of Tracers' input, 'Tracer Frequency' dropdown, and 'Tracer Medium' dropdown. The 'Payment Tracer' section also includes a 'Tracer Receiver Party' search field and a 'Tracer Start Date' calendar. The 'Acceptance Tracer' section includes a 'Tracer Receiver Party' search field, a 'Tracer Start Date' calendar, and a 'Template ID' search field. At the bottom right, there are 'Save & Close' and 'Close' buttons.

Field	Description	Sample Values
Tracer Required	<del>Select if tracer is required or not from the available drop list:</del> <u>Enable the option, if tracer is required or not.</u> <b>Required</b> <ul style="list-style-type: none"> <li><del>Not required</del> <u>Toggle On: Required</u></li> <li><del>Fill resolved</del> <u>Toggle Off: Not required.</u></li> </ul>	
Number of Tracers	Provide the number of tracers required.	

Field	Description	Sample Values
Tracer Frequency	<p><del>Provide</del><u>Select</u> the frequency for generation of the Tracer.</p> <p><u>The options are:</u></p> <ul style="list-style-type: none"> <li>• <u>Daily</u></li> <li>• <u>Weekly</u></li> <li>• <u>Fortnightly</u></li> </ul> <p> <b>Note</b></p> <p><del>This field is applicable only if Tracer Required has value as Till Resolved.</del></p>	
Tracer Medium	<p>Select the tracer medium from the LOV.</p> <p><u>The options are:</u></p> <ul style="list-style-type: none"> <li>• <u>MAIL</u></li> <li>• <u>EMAIL</u></li> <li>• <u>SWIFT</u></li> </ul> <p> <b>Note</b></p> <p><del>This field is applicable only if Tracer Required has value as Required or Till Resolved.</del></p>	
Tracer Receiver Party	<p>Select the tracer receiver party from the LOV.</p> <p> <b>Note</b></p> <p><del>This field is applicable only if Tracer Required has value as Required or Till Resolved.</del></p>	
Tracer Start Date	<p>Select the tracer start date. Start date cannot be earlier than the branch date.</p> <p> <b>Note</b></p> <p><del>This field is applicable only if Tracer Required has value as Required or Till Resolved.</del></p>	
<del>Template ID</del>	<p><del>Click Search to search and select the template ID.</del></p> <p> <b>Note</b></p> <p><del>This field is applicable for Acceptance Tracer.</del></p>	

## Profit Details

The user can view and modify the Profit Details Simulated from Back Office system. On update of the Interest rate user has to click on Recalculate button. System will trigger a simulation call to the back office and the updated Profit details will be reflected in this section.


Profit Details ×

Recalculate Redefault

Component	Component Description	Rate Type	Rate Code	Min Spread	Max Spread	Spread	Min Rate	Max Rate	Rate	Modified Rate	Special Pricing Reference Number	Currency	Amount
No data to display.													

Save & Close Close

Field	Description	Sample Values
Component	This field displays the component maintained in the back office.	
Component Description	This description of the component.	
Rate Type	System defaults the rate type maintained for the component in back office.  Value can be: <ul style="list-style-type: none"> <li>• Fixed Floating</li> <li>• Special</li> </ul>	
Rate Code	This field displays the rate code applicable for the Component.	
Min Spread	This field displays the minimum spread applicable for the Rate Code.  This field have value only if the <b>Rate Type</b> is <b>Floating</b> .	
Max Spread	This field displays the maximum spread applicable for the Rate Code.  This field have value only if the <b>Rate Type</b> is <b>Floating</b> .	
Spread	This field displays the spread applicable for the Component in case of Floating Rate Component. User can change the defaulted value.  System validates whether the spread input is within the Minimum to Maximum Spread.	
Min Rate	This field displays the minimum rate applicable for the Rate Code.	
Max Rate	This field displays the maximum rate applicable for the Rate Code.	
Rate	This field displays the value applicable for the Rate Code.  User can change the value if the <b>Rate Type</b> is <b>Fixed</b> . System validates whether the Rate input is between the Minimum and Maximum Rate.	
Modified Rate	This field displays the modified rate.	

Field	Description	Sample Values
Special Pricing Reference Number	<p>User can capture the Special Pricing Reference Number, when there is a special Interest rate to be provided for that customer against the interest component (Main Component).</p> <p>Special Pricing Reference is not applicable for Penal Interest components.</p> <p>For transactions initiated from OBDX, the Special Pricing Reference Number will be populated from OBDX and user cannot edit the same.</p> <p> <b>Note</b></p> <p>System shows an override as “Special Pricing Applicable”, on clicking “Save” in the Interest Details screen, if Special Pricing Reference number has been provided.</p>	
Currency	System defaults the Interest currency in this field.	
Amount	User can input the interest amount, in case the <b>Rate Type</b> is <b>Special</b> , else user can not be able to input the amount. In such cases, the amount will be calculated by back office immediately only if the Interest is collected in Advance or if Back Dated Interest is collected. In that scenario, the Amount will be populated on Re-simulation from back office. Otherwise Interest will be calculated only in the batch as maintained.	
Waive	User can waive the Interest applicable. System displays an override, if the user has waived the Interest.	
Charge Party	<p>System displays the Charge Party based on the type of transaction.</p> <p>In case of Export Transactions, Drawer should be the defaulted Charge Party for Collection Bills and Beneficiary for the LC Bills. In case of Import Transactions, Drawee should be the Charge Party for Collection and Applicant for the LC Bills..</p>	
Settlement Account	<p>System defaults the Settlement Account of the Charge Party for debit of Interest. User can change the value. System should display an error if a different customer is chosen. If different account of the Charge Party is selected, system should display a override.</p> <p>In case the user modifies the Interest Rate, the user should click on Recalculate button to get the modified amount from the back office and display the new Amount.(Recalculation is done in back office and not in OBTFPM).</p>	



Field	Description	Sample Values
Settlement Currency	System defaults the currency of the Settlement Account.	
Settlement Branch	System defaults the branch of the Settlement Account.	

## Pre Shipment Details

This section links an existing Preshipment Credit.

Pre-Shipment Details
✕

PreShipment Details

Loan Account Number	Currency	Outstanding Amount	Action
No data to display.			

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Settled Finance

Sequence Number	Loan Account Number	Currency	Outstanding Amount	Event	Settled Amount
No data to display.					

Page 1 (0 of 0 items) ⏪ < 1 > ⏩

Save & Close
Close

Provide the Pre Shipment details based on the description in the following table:

Field	Description	Sample Values
Loan Account Number	Select the pre-shipment Loan Account number from the LOV.	
Currency	The currency of the pre-shipment loan account number.	
Outstanding Amount	The pre-shipment credit outstanding amount.	
Action	Click the Edit icon to modify the Pre Shipment details. Click the Delete icon to delete the Pre Shipment details.	

### Settled Finance

Sequence Number	This field displays the sequence of the settled loan.	
Loan Account Number	This field displays the pre-shipment Loan Account number.	
Currency	This field displays the currency of the pre-shipment loan account number.	
Outstanding Amount	This field displays the pre-shipment credit outstanding amount.	
Event	This field displays the event.	

Field	Description	Sample Values
Settled Amount	This field displays the settled amount.	

## Preview Message

User can preview the message simulated for correspondence with Remitting Bank.

**Preview - SWIFT Message**

Language:

Message Type:

Message Status:

Repair Reason:

Preview Message

**Preview - Mail Advice**

Language:

Advice Type:

Message Status:

Repair Reason:

Preview Message

```

DRAWER REFERENCE : NONE
DRAWER COUNTRY  : UNITED ARAB EMIRATES
BILL AMOUNT      : AED 10,000.00
AMOUNT IN WORDS : Ten Thousand
BILL CURRENCY    : UAE Dirham
TENOR OF BILL    : Sight
TENOR DAYS OF BILL : SIGHT
BILL MATURITY DATE : 14-AUG-23
CLOSURE_REASON   : SIMULATION
          
```

Field	Description	Sample Values
<b>Preview - SWIFT Message</b>		
Language	Read only field. English is set as default language for the preview.	
Message type	Select the message type from the drop down. User can choose to see preview of different message like MT 700, MT 740 and MT 701.	
Message Status	Read only field. Display the message status of draft message of liquidation details.	
Repair Reason	Read only field. Display the message repair reason of draft message of liquidation details.	
Preview Message	Display a preview of the draft message.	
<b>Preview - Mail Device</b>		
Language	Read only field. English is set as default language for the preview.	
Advice Type	Select the advice type.	
Message Status	Read only field. Display the message status of draft message of liquidation details.	
Repair Reason	Read only field. Display the message repair reason of draft message of liquidation details.	
Preview Message	Display a preview of the advice.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.	

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	
<u>Signatures</u>	<p><u>Click the Signature button to verify the signature of the customer/ bank if required.</u></p> <p><u>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</u></p> <p><u>If more than one signature is required, system should display all the signatures.</u></p>	
<del>Common Group Message</del>	<del>Click Common Group Message button, to send MT799 and MT999 messages from within the task.</del>	
Request Clarification	On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details.	

Field	Description	Sample Values
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes: <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> Select a Reject code and give a Reject Description.  This reject reason will be available in the remarks window throughout the process.	
Refer	User must select a Refer Reason from the values displayed by the system.  Refer Codes: <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul>	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	

## Settlement Details

As part of DE user can verify and enter the basic additional details available in the Export Collection Booking. In case the request is received through online channel user will verify the details populated:

Provide the settlement details based on the description in the following table:

Field	Description	Sample Values
Current Event	The user can select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event.	
Component	Components gets defaulted based on the product selected.	
Currency	System displays the default currency for the component.	
Debit/Credit	System displays the debit/credit indicators for the components.	
Account	System displays the account details for the components.	
Account Description	System displays the description of the selected account.	
Account Currency	System defaults the currency for all the items based on the account number.	
Netting Indicator	System displays the applicable netting indicator.	
Current Event	System displays the current event as Y or N.	
Original Exchange Rate	System displays the Original Exchange Rate as simulated in settlement details section from OBTF	

Field	Description	Sample Values
Exchange Rate	The exchange rate.	
Deal Reference Number	The exchange deal reference number.	

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.	
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	

Field	Description	Sample Values
<u>Signatures</u>	<p><u>Click the Signature button to verify the signature of the customer/ bank if required.</u></p> <p><u>The user can view the Customer Number and Name of the signatory. Signature image and the applicable operation instructions if any available in the back-office system.</u></p> <p><u>If more than one signature is required, system should display all the signatures.</u></p>	
<del>Common Group Message</del>	<del>Click Common Group Message button, to send MT799 and MT999 messages from within the task.</del>	
Request Clarification	On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	



Field	Description	Sample Values
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	

## Summary

User can review the summary of details updated in Data Enrichment stage of Islamic Export Documentary Collection Booking request.

The tiles must display a list of important fields with values. User can drill down from summary Tiles into respective data segments.

Oracle Islamic Export Documentary Collection Booking  
DataEnrichment :: Application No:- 032IED8000164318

Summary

Main Details	Document Details	Other Details	Shipment Details
Booking Date : 2023-08-03 Submission Mode : Desk Remitter Reference : Bill Amount : AED 100	Document 1 : UPLD_DOC_2	Value Date : 2023-08-03 Debit Value Date : 2023-08-03 Credit Value Date : 2023-08-03	Port of Loading : London Port of Discharge : Abu Dhabi Shipment Date : 2023-08-03 Carrier Name : ABC
Maturity Details	Additional Fields	Advices	Limits and Collaterals
Tenor Type : Sight Tenor Basis : Maturity Date :	Click here to view : Additional fields	Advice 1 : Advice 2 :	Contribution Currency : Amount to Earmark : null Limit Status : Not Verified Collateral Currency : Collateral Contr. : Collateral Status : Not Verified Deposit Linkage CCY : Deposit Linkage :
Commission, Charges and taxes	Preview Messages	FX Linkage	Payment Details
Charge : Commission : Tax : Block Status : Not Initiated	Language : ENG Preview Message : -	Reference Number : Linkage Amount : Contract Currency :	Advance by Loan : Allow Rollover : Liquidate using : Collateral :
Settlement Details	Parties Details	Compliance details	Profit Details
Component : Account Number : Currency :	Drawer : CIFIMJ12 Drawee : ABU DHABI 1	KYC : Not Initiate... Sanctions : Not Initiate... AML : Not Initiate...	Component : Amount : Event :
Accounting Details			
Event : AccountNumber : Branch :			

Audit Request Clarification Reject Refer Hold Cancel Save & Close Back Next Submit

### Tiles Displayed in Summary

- Main Details - User can view details about application details and ~~LG~~Collection details.
- Document Details - User can view the document details.
- Other Details - User can view the other details.
- Shipment Details - User can view the shipment details.
- Maturity Details - User can view the maturity details.
- ~~Draft Details~~—User can view the draft details.
- Additional Fields - User can view the details of additional fields.
- Advice ~~Details~~ - User can view the details of advices.
- Limits and Collaterals - User can view limits and collateral details.
- ChargesCommission, Charges & Taxes - User can view ~~charge~~the Commission, Charges & Taxes details.
- ~~Tracers~~—User can view the tracer details.
- Preview message - User can view the preview message.
- FX Linkage - User can view the details of FX Linkage.
- Payment Details - User can view the payment details.
- Settlement Details - User can view settlement details.

- [Parties Details](#) - User can view party details like applicant, advising bank etc.
- [Compliance Details](#) - User can view the compliance details.
- [Profit Details - User can view the profit details.](#)
- Accounting Details - User can view the accounting entries generated by back office system.



**Note**

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message “Value Date is different from Transaction Date for one or more Accounting entries.

**Action Buttons**

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested.	
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>	

Field	Description	Sample Values
<u>Signatures</u>	<p><u>Click the Signature button to verify the signature of the customer/ bank if required.</u></p> <p><u>The user can view the Customer Number and Name of the signatory. Signature image and the applicable operation instructions if any available in the back-office system.</u></p> <p><u>If more than one signature is required, system should display all the signatures.</u></p>	
<del>Common Group Message</del>	<del>Click Common Group Message button, to send MT799 and MT999 messages from within the task.</del>	
Request Clarification	On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details.	
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.	
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.	
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	

Field	Description	Sample Values
Refer	<p>User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul>	
Submit	<p>Task will move to next logical stage of Export Documentary Collection Booking.</p> <p>If mandatory fields have not been captured, system will display an error message highlighting that the mandatory fields have to be updated. In case of duplicate documents' system will terminate the process after handing off the details to back office.</p>	

## Exceptions

The Export Collection Booking request, before the task moves to the approval stage, the application will validate the Amount Block, KYC and AML. A failure in validation of any of them, the task will reach exception stage for further approval for the exceptions.

### Exception - Amount Block

As part of amount block validation, application will check if sufficient balance is available in the account to create an amount block. On hand-off, system will debit the blocked account to the extent earmark and credit charges/ commission account in case of charges block or credit the amount in suspense account for earmarks created for collateral.

The transactions that have failed amount block due to non-availability of amount in respective account will reach the amount block exception stage.

Log in into OBTFPM application, amount block exception queue. Amount block validation failed tasks for trade transactions will be listed in the queue. Open the task to view summary of updated available fields with values.

On Approval, system should not release the Amount Block against each applicable account and system should handoff the "Amount Block Reference Number" to the back office. On successful handoff, back office will make use of these "Amount Block

Reference Number" to release the Amount Block done in the mid office (OBTFPM) and should debit the CASA account from the Back office. If multiple accounts are applicable, Amount Block

Reference for all accounts to be passed to the back office.

Exception is created when sufficient balance is not available for blocking the settlement account and the same can be addressed by the approver in the following ways:

Approve:

- Settlement amount will be funded (outside of this process)

- Allow account to be overdrawn during hand-off

Refer:

- Refer back to DE providing alternate settlement account to be used for block.
- Different collateral to be mapped or utilize lines in place of collateral.

Reject:

Reject the transaction due to non-availability of sufficient balance in settlement account

## Amount Block Exception

This section will display the amount block exception details.

## Summary

Islamic Export Documentary Collection Booking							
AmountBlock Exception Approval: Application No- 0911EDB00008388							
Summary							
<b>Main Details</b>	<b>Document Details</b>	<b>Other Details</b>	<b>Shipment Details</b>	<b>Maturity Details</b>	<b>Additional Fields</b>	<b>Advices</b>	
Booking Date : 2023-08-03	Document 1 : PACKINGLIST	Value Date : 2023-08-03	Port of Loading : chemical	Tenor Type : Sight	Click here to view : Additional Fields	Advice 1 : REMITTANCE_L...	
Submission Mode : Debit	Document 2 : AIR	Debit Value Date : 2023-08-03	Port of Discharge : Jeddah	Tenor Basis : Maturity Date		Advice 2 : PAYMENT_MESS...	
Remitter Reference :	Document 3 : BOL	Credit Value Date : 2023-08-03	Shipment Date : 2023-08-03				
Bill Amount : AED 2000			Carrier Name : name				
<b>Limits and Collaterals</b>	<b>Commission, Charges and taxes</b>	<b>Preview Messages</b>	<b>FX Linkage</b>	<b>Payment Details</b>	<b>Settlement Details</b>	<b>Parties Details</b>	
Contribution Currency : Amount to Earmark : Limit Status : Collateral Currency : Collateral Contr : Collateral Status : Deposit Linkage Ccy : Deposit Linkage Amount :	Charge : AED 250.00 Commission : Tax : AED 400.00 Book Status : Failed	Language : ENG Preview Message : 1-	Reference Number : Linkage Amount : Contract Currency :	Advance by Loan : Allow Rollover : Liquidate using Collateral :	Component : IBTAXI_AMT Account Number : 0912130011 Currency : AED	Drawer : Etisalat Drawee : Agthia Group	
<b>Compliance details</b>	<b>Profit Details</b>						
KYC : Not Verified Sanctions : Verified AML : Verified	Component : Amount : Event :						

Tiles Displayed in Summary:

- Main Details - User can view and modify details about application details and **LC/Collection** details, **if required**.
- **Document Details** - User can view the document details.
- **Other Details** - User can view the other details.
- **Shipment Details** - User can view the shipment details.
- **Maturity Details** - User can view the maturity details.
- **Additional Fields** - User can view the details of additional fields. **Advices** - User can view the details of **advices**.
- Limits and Collaterals - User can view and modify limits and collateral details, **if required**.
- Commission, Charges & Taxes - User can view the commission, charges and taxes details.
- **Preview Messages** - User can view the preview message.
- **Payment Details** - User can view the payment details.
- **FX Linkage** - User can view the details of FX Linkage.
- **Settlement Details** - User can view settlement details.
- **Parties Details** - User can view party details like applicant, collecting bank etc.
- **Compliance Details** - User can view the compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- **Profit Details** - User can view the profit details.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance- Limits</li> <li>• R5 - Others</li> </ul>	
Cancel	<p>Cancel the Export Collection Booking Amount Block Exception check.</p>	
Approve	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage.</p>	
Back	<p>Task moves to previous logical step.</p>	

## Exception - Know Your Customer (KYC)

As part of KYC validation, application will check if necessary KYC documents are available and valid for the applicant. The transactions that have failed KYC due to non-availability / expired KYC verification will reach KYC exception stage.

Log in into OBTFPM application, KYC exception queue. KYC exception failed tasks for trade finance transactions will be listed in your queue. Open the task, to see summary tiles that display a summary of available updated fields with values.

User can pick up a transaction and do the following actions:

## Approve

- After changing the KYC status in the back end application (outside this process).
- Without changing the KYC status in the back end application.
- Reject (with appropriate reject reason).

## Summary

Islamic Export Documentary Collection Booking  
 KYC Exceptional approval : Application No- 091IEDB000080498

Documents Remarks Overrides Customer Withdrawal

KYC Exceptional

Summary

Main Details	Document Details	Other Details	Shipment Details	Maturity Details	Additional Fields	Advices
Booking Date : 2023-08-03 Submission Mode : Draft Remittance Reference : Bill Amount : AED 2000	Document 1 : AIR Document 2 : BOL Document 3 : PACKINGLIST	Value Date : 2023-08-03 Debit Value Date : 2023-08-03 Credit Value Date : 2023-08-03	Port of Loading : chemical Port of Discharge : london Shipment Date : 2023-08-03 Carrier Name : name	Tenor Type : Slight Tenor Basis : Maturity Date :	Click here to view : Additional Fields :	Advice 1 : REMITTANCE_L... Advice 2 : PAYMENT_MESS...
Limits and Collaterals	Commission, Charges and taxes	Preview Messages	FX Linkage	Payment Details	Settlement Details	Parties Details
Contributor Currency : Amount to Earmark : Limit Status : Not Verified Collateral Currency : Collateral Contr. : Collateral Status : Not Verified Deposit Linkage CCY : Deposit Linkage Amount :	Charge : AED 250.00 Commission : Tax : AED 400.00 Block Status : Not Initiated	Language : ENG Preview Message : -	Reference Number : Linkage Amount : Contract Currency :	Advance by Loan : Allow Rollover : Liquidate using : Collateral :	Component : BITANZ_AMT Account Number : 0912130011 Currency : AED	Drawer : Etisalat Drawee : Agthia Group
Compliance details	Profit Details					
KYC : Not Verified Sanctions : Not Initiated... AML/C : Not Initiated...	Component : Amount : Event :					

Screen 1 / 2 / 3

Reject Refer Hold Approve Back Cancel

### Tiles Displayed in Summary:

- Main Details - User can view details about application details and LC details.
- Party Details - User can view party details like applicant, advising bank etc.
- Document Details - User can view document details.
- ~~Draft Details~~ - User can view the draft details.
- Other Details - User can view the other details.
- Shipment Details - User can view shipment details.
- Maturity Details - User can view the maturity details.
- Additional Fields - User can view the details of additional fields.
- Advices - User can view the advices.
- Limits and Collaterals - User can view limits and collateral details.
- Commission, Charges & Taxes - User can view the commission, charges and taxes details.
- Payment Details - User can view the payment details.
- FX Linkage - User can view the FX Linkage details.
- Settlement Details - User can view the settlement details.
- Message Preview - User can view the preview of the simulating message to the remitting bank.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Profit Details - User can view the profit details.



## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance- Limits</li> <li>● R5 - Others</li> </ul>	
Cancel	<p>Cancel the Export Collection Booking KYC exception check.</p>	
Approve	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage.</p>	
Back	<p>Task moves to previous logical step.</p>	

## Exception - Limit Check/Credit

The transactions that have failed limit check due to non-availability of limits will be available in limit check exception queue for further handling.

Log in into OBTFPM application, limit check exception queue. Limit check exception failed tasks for trade finance transactions must be listed in your queue. Open the task, to see summary tiles that display a summary of important fields with values.



### Note

On Approval of the exception task, system should validate the Limit Availability, Limit Expiry Date in the Limit System and create Earmark in the ELCM system. In case if the Limit is not available or the Limit is expired, then system should display an error message and should not allow the user to approve and proceed.

Limit check Exception approver can do the following actions:

#### Approve

- Limit enhanced in the back end (outside this process).
- Without enhancing limit in the back end.

#### Refer

- Refer back to DE providing alternate limit id to map
- Refer additional collateral to be mapped

#### Reject

The transaction due to non-availability of limits capturing reject reason.

### Limit/Credit Check

This section will display the amount block exception details.

### Summary

Tiles Displayed in Summary:

- Main Details - User can view details about application details and collection details.
- Document Details - User can view the document details.
- Other Details - User can view the other details.
- Shipment Details - User can view the shipment details.
- Maturity Details - User can view the maturity details.
- Additional Fields - User can view the details of additional fields.
- Advices - User can view the details of advices.
- Limits and Collaterals - User can view limits and collateral details.
- Commission, Charges & Taxes - User can view the commission, charges and taxes details. Preview Messages - User can view the preview message.
- Payment Details - User can view the payment details.
- FX Linkage - User can view the details of FX Linkage.
- Settlement Details - User can view settlement details.
- Parties Details - User can view party details like applicant, collecting bank etc.
- Compliance Details - User can view the compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Profit Details - User can view the profit details.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance- Limits</li> <li>• R5 - Others</li> </ul>	
Cancel	<p>Cancel the Export Collection Booking Limit exception check.</p>	
Approve	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage.</p>	
Back	<p>Task moves to previous logical step.</p>	

## Multi Level Approval

User can view the summary of details updated in multilevel approval stage of Islamic Export Collection Booking.



### Note

The user can simulate/recalculate charge details and during calling the handoff, if handoff is failed with error the OBTFM displays the Handoff failure error during the Approval of the task.

Log in into OBTFPM application and acquire the task available in the approval stage in free task queue. Authorization User can acquire the task for approving.

User can see the summary tiles, the tiles should display a list of Important fields with values. The user can also drill down from summary tiles into respective data segments where user can verify the details of all fields under the data segment.

## Authorization Re-Key (Non-Online Channel)

For non online channel, application will request approver for few critical field values as an authorization step. If the values captured match with the values available in the screen, system will allow user to open the transaction screens for further verification. If the re-key values are different from the values captured, then application will display an error message.

Open the task and re-key some of the critical field values from the request in the Re-key screen. Some of the fields below will dynamically be available for re-key.:

- Drawee Name
- Drawer Name
- Bill Currency
- Bill Amount

Re-key is applicable to the first approver in case of multiple approvers. All approvers will however be able see the summary tiles and the details in the screen by drill down from tiles.

The screenshot displays the Futura Bank OBTFPM interface. On the left is a navigation menu with categories like Core Maintenance, Dashboard, Maintenance, Security Management, Tasks, and Trade Finance. The main area shows a 'Free Tasks' list with columns for Action, Priority, and Application Number. A modal dialog titled 'Approval Rekey' is open, featuring tabs for 'Incoming Message', 'Documents', and 'Remarks'. It contains two input fields: 'Applicant Party' with the value '000262' and 'Application Date' with the value 'Feb 1, 2019'. Both fields have green checkmarks to their right. At the bottom of the dialog are 'Proceed', 'Refer', and 'Cancel' buttons. In the background, a table lists various processes such as 'Import LC Liquidation', 'Export LC Advising', and 'Import LC Amendment' with their respective stages and back office reference numbers.

## Summary

Islamic Export Documentary Collection Booking Approval Task Level 1 : Application No- 0911EDB000080498									
Documents		Remarks		Overrides		Customer Instruction		Signatures	
<b>Main Details</b>	<b>Document Details</b>	<b>Other Details</b>	<b>Shipment Details</b>	<b>Maturity Details</b>	<b>Additional Fields</b>	<b>Advices</b>	<b>Limits and Collaterals</b>		
Booking Date : 2023-08-03 Submission Mode : Desk Remitter Reference : Bill Amount : AED 2000	Document 1 : BOL Document 2 : PACKINGLIST Document 3 : AIR	Value Date : 2023-08-03 Debit Value Date : 2023-08-03 Credit Value Date : 2023-08-03	Port of Loading : ethiopia Port of Discharge : london Shipment Date : 2023-08-03 Carrier Name : ruae	Tenor Type : Sight Tenor Basis : Maturity Date :	Click here to view : Additional Fields :	Advice 1 : REMITTANCE_L... Advice 2 : PAYMENT_MESS...	Contribution Currency : Amount to Earmark : Limit Status : Not Verified Collateral Currency : Collateral Contr. : Collateral Status : Not Verified Deposit Linkage COI : Deposit Linkage Amount :		
<b>Commission, Charges and taxes</b>	<b>Preview Messages</b>	<b>FX Linkage</b>	<b>Payment Details</b>	<b>Settlement Details</b>	<b>Parties Details</b>	<b>Compliance details</b>	<b>Accounting Details</b>		
Charge : AED 250.00 Commission : Tax : AED 400.00 Block Status : Failed	Language : ENG Preview Message : -	Reference Number : Linkage Amount : Contract Currency :	Advance by Loan : Advice Referee : Liquidate using Collateral :	Component : BITAAC_AMIT Account Number : 0912130011 Currency : AED	Deives : Fujitsu Group Driver : Etisalat	KYC : Not Verified Sanctions : Verified AML : Verified	Chart : NMT AccountNumber : 412000001 Branch : 091		
<b>Profit Details</b>	<b>Exception(Approval)</b>								
Component : Amount : Bant :	AmountBook/KYC : EXCEPTION PLEASE VISIT REMARKS FOR MORE DETAILS								

### Tiles Displayed in Summary:

- Main Details - User can view details about application details and LC details.
- Party Details - User can view party details like applicant, advising bank etc.
- Maturity Details - User can view the maturity details.
- Document Details - User can view the document details.
- ~~Draft Details~~—User can view the draft details.
- Other Details - User can view the other details.
- Additional Fields - User can view the details of additional fields.
- ~~Advice~~Details - User can view the details of advices.
- Payment Details - User can view the payment details.
- Shipment Details - User can view the shipment details.
- Limits and Collaterals - User can view limits and collateral details.
- ChargesCommission, Charges & Taxes - User can view ~~charge~~Commission, Charges & Taxes details.
- ~~Tracers~~—User can view the tracer details.
- FX Linkage - User can view the details of FX Linkage.
- Settlement Details - User can view settlement details.
- Preview message - User can view the preview message.
- Compliance Details - User can view the compliance details.
- Accounting Details - User can view the accounting entries generated by back office system.



### Note

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message “Value Date is different from Transaction Date for one or more Accounting entries.

- Profit Details - User can view the profit details.
- Exception(Approval) Details - User can view the exception(approval) details.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance/Limits</li> <li>● R5 - Others.</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> <li>● R1- Documents missing</li> <li>● R2- Signature Missing</li> <li>● R3- Input Error</li> <li>● R4- Insufficient Balance- Limits</li> <li>● R5 - Others</li> </ul>	
Cancel	Cancel the approval.	
Approve	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.</p>	

## Reject Approval

As a Reject approver, user can review a transaction rejected and waiting for reject confirmation.

Log in into OBTFPM application to view the reject approval tasks for Import Documentary Collection Booking available in queue. On opening the task, you will see summary tiles. The tiles will display a list of important fields with values.

The screen from which the reject was initiated can be seen highlighted in the tile view.

User can drill down from reject summary tiles into respective data segments to verify the details of all fields under the data segment.

## Summary

The screen up to which data was captured before reject will be available for the user to view in the summary tile. Other fields will be blank when verified from summary tile.

The data segment in which the task was rejected will have the tiles highlighted in a different colour (red).

- Main Details - User can view details about application details and document under collection.
- Party Details - User can view party details like applicant, Remitting Bank etc.
- Document Details - User can view document details.
- Shipment Details - User can view shipment details.
- Charges - User can view charge details.
- Maturity Details - User can view the maturity details.
- Message Preview - User can view the preview of the simulating message to the remitting bank.

## Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject Approve	On click of Reject Approve, the transaction is rejected.	
Reject Decline	On click of Reject Decline, the task moves back to the stage where it was rejected. User can update the reason for reject decline in remarks.	
Hold	User can put the transaction on 'Hold'. Task will remain in Pending state.	
Cancel	Cancel the Reject Approval.	

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### References

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Common Core User Guide

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